

- (c) actively engage with parents/carers of each student at risk of anaphylaxis in assessing risks, developing risk minimisation strategies and management strategies for the student
- (d) ensure that each staff member has adequate knowledge about allergies, anaphylaxis and the School's policies and procedures in responding to an anaphylactic reaction

6. Individual Anaphylaxis Management Plans ('IAMP')

Where the School has been notified that a student has been diagnosed by a medical practitioner as being at risk of anaphylaxis or severe allergic reaction, the School will:

- (a) as soon as practicable after the student enrolls at the school, or is accepted to board at its boarding premises, and where possible before the student's first day of attendance at that school or first day boarding at the school boarding premises, put in place an Individual Anaphylaxis Management Plan.
- (b) ensure the IAMP is developed in consultation with the student's parents and medical practitioner
- (c) ensure the IAMP sets out the following:

Information about the student's medical condition that relates to allergy and the potential for anaphylactic reaction, including the student's specific allergy or allergens (based on a written diagnosis from a Medical Practitioner)

Strategies to minimise the risk of exposure to known and notified allergens while the student is under the care or supervision of Peninsula Grammar Staff, for in-school, its boarding premises and out of school settings including homestay settings, camps, excursions and tours

The name of the person/s responsible for implementing the strategies

Information on where the student's medication will be stored

The student's emergency contact details

An Australian Society of Clinical Immunology and Allergy (ASCIA) Action Plan, provided by the parent/guardian or carer. Refer to the *Anaphylaxis Management Procedure*.

- (d) review the student's IAMP, in consultation with the student's parents in all the following circumstances:

annually

if the student's medical condition, insofar as it relates to allergy and the potential for anaphylactic reaction, changes

as soon as practicable, after a student has an anaphylactic reaction at School or at its boarding premises

when a student is to participate in an off-site activity such as camps and excursions, or special events conducted, organised or attended at the school

Where a student is a boarder or an international student, the establishment of an IAMP and its review will be in consultation with their parent or families. When a student's parents are overseas, or unable to meet in person, the review can take place over the phone, video conference or email.

7. Parent/Guardian responsibilities

It is the responsibility of the student's parent, including the parents or families of boarder and international students to:

provide the ASCIA Action Plan

inform the School in writing if their child's medical condition, insofar as it relates to allergy and the potential for anaphylactic reaction, changes and if relevant provide an updated ASCIA Action Plan.

provide an up-to-



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Document Control

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